

# London College Of Communication

## City of London College of Economics

*London College of Communication* London College of Communication, 2010

### **Body Language Coach Diploma - City of London College of Economics - 3 months - 100% online / self-paced**

City of London College of Economics, Overview Learn how to read others' thoughts by their gestures and become a professional body language coach. Content - Non-verbal Gestures - Facial Expressions - The Eyes - Lip Reading - Reading the Signs - Getting the Most Out of Body Language - Becoming who you want to be - Analyzing Handshakes - Clothing - And much more Duration 3 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

**MAP08**, 2008

### **Diploma in Management - City of London College of Economics - 3 months - 100% online / self-paced**

City of London College of Economics, Overview The ultimate management course. Do not only become a manager, become a leader! Content - What managers do - Hiring and retaining the very best people - Motivating employees - Coaching and development - Setting goals - Working with teams - Including interviews - Case studies - Worksheets - Cutting-edge techniques etc. Duration 3 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

### **IT Consultant Diploma - City of London College of Economics - 12 months - 100% online / self-paced**

City of London College of Economics, Overview This course deals with everything you need to know to become a successful IT Consultant. Content - Business Process Management - Human Resource Management - IT Manager's Handbook - Principles of Marketing - The Leadership - Information Systems and Information Technology - IT Project Management Duration 12 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

### **MBA in Finance - City of London College of Economics - 10 months - 100% online / self-paced**

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Economics, Overview You will be taught all skills and knowledge you need to become a finance manager respectfully investment analyst/portfolio manager. Content - Financial Management - Investment Analysis and Portfolio Management - Management Accounting - Islamic Banking and Finance - Investment Risk Management - Investment Banking and Opportunities in China - International Finance and Accounting - Institutional Banking for Emerging Markets - Corporate Finance - Banking Duration 10 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

**Executive MBA (EMBA) - City of London College of Economics - 10 months - 100% online / self-paced** City of London College of Economics, Overview An EMBA (or Master of Business Administration in General Management) is a degree that will prepare you for management positions. Content - Strategy - Organisational Behaviour - Operations Management - Negotiations - Marketing - Leadership - Financial Accounting - Economics - Decision Models - Data Analysis - Corporate Finance Duration 10 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

*Master of Science in Project Management - City of London College of Economics - 10 months - 100% online / self-paced* City of London College of Economics, Overview A MScPM (or Master of Science in Project Management) is a degree that will prepare you for a role as (Senior) Project Manager/Director Project Management. Content - Building the action plan: scheduling, estimating and resource allocation - Achieving stakeholder satisfaction through project control - Project risk management - A model for building teamwork - New project development processes - Enterprise project management - Quick tips - Speedy solutions - Cutting-edge ideas - Making good decisions - Ideas and what to do with them - Leadership and trust - What to do when things go wrong - Over 120 new exercises to practice what you've learnt Duration 10 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

*Digital Transformation Expert Diploma - (Master's level) - City of London College of Economics - 6 months - 100% online / self-paced* City of London College of Economics, Overview Digital Transformation is on everyone's lips and there's a huge demand for specialists. Content - Digital Transformation of Teams, Products, Services, Businesses and Ecosystems - The Five Domains of Digital Transformation: Customers, Competition, Data, Innovation, Value - Harness Customer Networks - Build Platforms, Not Just Products - Turn Data Into Assets - Innovate by Rapid Experimentation - Adapt Your Value Proposition - Mastering Disruptive Business Models - Self-Assessment: Are You Ready for Digital Transformation? - More Tools for

Strategic Planning - And more Duration 6 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

*Executive MBA in IT - City of London College of Economics - 12 months - 100% online / self-paced* City of London College of Economics, Overview An MBA in information technology (or a Master of Business Administration in Information Technology) is a degree that will prepare you to be a leader in the IT industry. Content - Managing Projects and IT - Information Systems and Information Technology - IT Manager's Handbook - Business Process Management - Human Resource Management - Principles of Marketing - The Leadership - Just What Does an IT Manager Do? - The Strategic Value of the IT Department - Developing an IT Strategy - Starting Your New Job - The First 100 Days etc. - Managing Operations - Cut-Over into Operations - Agile-Scrum Project Management - IT Portfolio Management - The IT Organization etc. - Introduction to Project Management - The Project Management and Information Technology Context - The Project Management Process Groups: A Case Study - Project Integration Management - Project Scope Management - Project Time Management - Project Cost Management - Project Quality Management - Project Human Resource Management - Project Communications Management - Project Risk Management - Project Procurement Management - Project Stakeholder Management - 50 Models for Strategic Thinking - English Vocabulary For Computers and Information Technology Duration 12 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

**Marketing Manager Diploma (Master's level) - City of London College of Economics - 12 months - 100% online / self-paced** City of London College of Economics, Overview The ultimate course in marketing. Nothing will be uncovered. Content - What is Marketing? - Marketing Management - Marketing Management Philosophies - Marketing Challenges into the Next Century - Marketing and Society: Social Responsibility and Marketing Ethics - Social Criticisms of Marketing - Citizen and Public Actions to Regulate - Business Actions Towards Socially Responsible - Principles for Public Policy Towards Marketing - Strategic Marketing Planning - The Global Market Place - Business Markets and Business Buyer Behaviour - Market Information and Marketing Research - Core Strategy - And many more Duration 12 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

**Chief Financial Officer (CFO) Diploma - Master's level - City of London College of Economics - 9 months - 100% online / self-paced** City of London College of Economics, Overview Upon completion of this diploma course, you will

be able to work as a finance manager. Content - Overview of financial management - Financial statements, cash flow and taxes - Analysis of financial statements - Financial Planning and Forecasting - The financial environment markets, institutions and interest rates - Risk and rates of return - Time value of money - Bonds and their valuation - Stocks and their valuation - The cost of capital - The basics of capital budgeting - Cash flow estimation and risk analysis - Capital structure and leverage - Distributions to shareholders: Dividends and share repurchases - Working capital management - Multinational financial management - Self-test questions (problems) and their solutions Duration 9 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

**MBA in Marketing - City of London College of Economics - 10 months - 100% online / self-paced** City of London College of Economics, Overview An MBA in Marketing (or Master of Business Administration) is a degree that will prepare you for leading positions in marketing such as Chief Marketing Officer. Content - What is Marketing? - Marketing Management - Marketing Management Philosophies - Marketing Challenges into the Next Century - Marketing and Society: Social Responsibility and Marketing Ethics - Social Criticisms of Marketing - Citizen and Public Actions to Regulate - Business Actions Towards Socially Responsible - Principles for Public Policy Towards Marketing - Strategic Marketing Planning - The Global Market Place - Business Markets and Business Buyer Behaviour - Market Information and Marketing Research - Core Strategy - Digital Marketing Strategy - Customer Relationship Management - E-Commerce - Fundamentals of Management - And many more Duration 10 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

*Diploma in Marketing - City of London College of Economics - 6 months - 100% online / self-paced* City of London College of Economics, Overview The ultimate course in marketing. Nothing will be uncovered. Content - What is Marketing? - Marketing Management - Marketing Management Philosophies - Marketing Challenges into the Next Century - Marketing and Society: Social Responsibility and Marketing Ethics - Social Criticisms of Marketing - Citizen and Public Actions to Regulate - Business Actions Towards Socially Responsible - Principles for Public Policy Towards Marketing - Strategic Marketing Planning - The Global Market Place - Business Markets and Business Buyer Behaviour - Market Information and Marketing Research - Core Strategy - And many more Duration 6 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

Brand Manager Diploma - City of London College of Economics - 9 months - 100% online / self-paced City of London College of Economics, Overview The fun and easy way to build your brand and increase revenues. Content - Everything You

Ever Wanted to Know About Branding - Building a Brand, Step-by-Step - Launching Your New Brand - The Care and Feeling of Your Brand - Protecting Your Brand - Ten Truths about Branding - Ten Branding Mistakes and How to Avoid Them - Resources for Brand Managers Duration 9 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

**Customer Service Officer Diploma - City of London College of Economics - 3 months - 100% online / self-paced** City of London College of Economics, Overview Want to get hired as a customer service officer or work as a freelancer and advise companies? Good customer service is hard to find. Content - Creating the customer-centric organization - Take it from the top: Service management - Keeping your customers: Simple actions, significant payoffs - Road blocks: When the going gets through - Working in a wired world: Customer service on the web - Don'ts of customer service - Tips for constructive conflict with co-workers - Ways to get better service as a customer Duration 3 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

**HR Expert Diploma (Master's level) - City of London College of Economics - 15 months - 100% online / self-paced** City of London College of Economics, Overview In this diploma course you will deal with all aspects of Human Resource Management as well as in an international context to become an HR Expert. Content - Human Resource Management - Human Resource Processes - Work and Employment - Organizational Behaviour - Organization Design and Development - People Resourcing - Performance Management - Learning and Development - Rewarding People - Employee Relations - Health, Safety and Employee Well-being - HR Policies, Procedures and Systems - Example of Employee Engagement and Commitment Survey - Example of Performance Management Survey - Example of Reward Survey - Learning and Development Activities and Methods - HRM in Europe - HRM in East Asia - HRM in Developing Countries - Composing an International Staff - Women's Role in International Management - And much more Duration 15 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

**Business NLP Coach Diploma - City of London College of Economics - 3 months - 100% online / self-paced** City of London College of Economics, Overview Use NLP to realise your goals and aspirations at work and acquire exceptional negotiation skills. Content - Building working relationships that work - Leading people to perform - Achieving business excellence - 10 Business benefits of NLP - And more Duration 3 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the

assignment questions. Study material The study material will be provided in separate files by email / download link.

**Digital Marketing Expert Diploma (Master's level) - City of London College of Economics - 10 months - 100% online / self-paced** City of London College of Economics, Overview In this course you will learn all you need to know to become a Digital Marketing Expert. As you surely know, Digital Marketing Specialists are in high demand and well paid. Content - Digital Marketing Strategy - Market Research - Crowdsourcing - Web Development and Design - Writing for the Web - Mobile Development - Email Marketing - Online Advertising - Affiliate Marketing - Search Engine Marketing - Search Engine Optimisation - PPC Advertising - And much more Duration 10 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

**Business Analyst Diploma - City of London College of Economics - 6 months - 100% online / self-paced** City of London College of Economics, Overview With this diploma course you will acquire an in-depth understanding to become a successful business analyst. Content - Core concepts of business analysis - Enterprise analysis - Strategic planning - Conducting feasibility studies - Preparing the business case - Conducting the initial risk assessment - Selecting and prioritizing projects - Launching new projects - Requirements planning and management - Techniques like brainstorming, document analysis, focus group etc. - And much more Duration 6 months Assessment The assessment will take place on the basis of one assignment at the end of the course. Tell us when you feel ready to take the exam and we'll send you the assignment questions. Study material The study material will be provided in separate files by email / download link.

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## London College Of Communication Introduction

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