

Books On Managing People

Stephen Robbins

HBR's 10 Must Reads on Managing People Daniel Goleman, Jon R. Katzenbach, W. Chan Kim, Renée A. Mauborgne, 2011 Business.

Managing People Rosemary Thomson, Andrew Thomson, 2012-05-04 'Managing People' addresses the perspective of the individual manager whose role includes the management of people, as well as issues concerning the organization as a whole. The theme of the book is about responding to organizational and environmental change and the people skills that will be required for this in the twenty-first century. A system model of how the different parts of HR fit together is included, with the acknowledgement that different contexts require different approaches, and the role of the individual manager is considered within them. The stakeholder perspective is examined as it affects the management of people, and links human resource management policy and practice to financial results. This new edition also reflects the modern move towards performance management as an organizational business strategy. The role of leadership at all levels of the organization is also emphasized. There is a new chapter on managing challenging situations, such as the management of diversity, power, stress, and conflict, as well as the handling of grievances and discipline. Another new chapter pulls together the increasingly important aspects of the legal regulation of behaviour at work, and stresses the move from collective relationships to individual rights in the workplace. This text is suitable for use on the Chartered Management Institute Diploma level modules on recruitment and selection, managing performance, and developing teams and individuals. It is also to be used for NVQ courses in HRM at levels 4 and 5 and is valuable for HR Professionals and line managers.

The New Art of Managing People Tony Alessandra, 1986-07-17 A fully revised and updated edition of The Art of Managing People, offering the latest wisdom on crucial guidelines and techniques for creating a positive work environment and increasing productivity and profitability. From the award-winning authors of the bestselling management classic comes the revised and updated edition of The New Art of Managing People, featuring eight new chapters on important contemporary business issues such as ethics, diversity, managing conflict, and creating high-performing teams. When a manager establishes a friendly yet productive working atmosphere, the benefits to the entire organization are substantial. Here, Dr. Phillip L. Hunsaker and Tony Alessandra clearly provide practical and accessible strategies, guidelines, and techniques for managing the best team you could possibly have.

HBR's 10 Must Reads on Managing People (with featured article "Leadership That Gets Results," by Daniel Goleman) Harvard Business Review, Daniel Goleman, Jon R. Katzenbach, W. Chan Kim, Renée A. Mauborgne, 2011-02-07 Managing people is fraught with challenges—even if you're a seasoned manager. Here's how to handle them. If you read nothing else on managing people, read these 10 articles (featuring “Leadership That Gets Results,” by Daniel Goleman). We've combed through hundreds of Harvard Business Review articles and selected the most important ones to help you maximize your employees' performance. HBR's 10 Must Reads on Managing People will inspire you to: Tailor your management styles to fit your people Motivate with more responsibility, not more money Support first-time managers Build trust by soliciting input Teach smart people how to learn from failure Build high-performing teams Manage your boss This collection of best-selling articles includes: featured article Leadership That Gets Results by Daniel Goleman, One More Time: How Do You Motivate Employees? The Set-Up-to-Fail Syndrome, Saving Your Rookie Managers from Themselves, What Great Managers Do, Fair Process: Managing in the Knowledge Economy, Teaching Smart People How to Learn, How (Un)ethical Are You? The Discipline of Teams, and Managing Your Boss.

Managing People Eric Swenson, 2020-03-25 In 2003, Eric Swenson quit his job and wrote a book about management and leadership based on his seventeen years of experience working for two large corporations. Now, seventeen years later, he has updated the book with stories and anecdotes from his experience running his own business and working with hundreds of business owners and C-suite executives. Despite the many changes in technology and business over the past generation, the hallmarks of great leaders have remained the same. Eric's core principles of leadership are relevant for managers of people in any generation, business, industry, or role. Managing People is a book written by a manager for managers and packed with practical, everyday advice that anyone can learn and adapt to their own teams. This is not high-level theory but rather in-the-trenches knowledge from someone who has been there and done that -- as a manager, as a strategic advisor, and as a business owner.

The A-to-Z Book of Managing People Victoria Kaplan, Robert Kunreuther, 1996 A quick-reference, practical guide for managers dealing with salaries, employee conflicts, job performance, ethical problems and more--this book even has an answer to who cleans the coffee pot. The A to Z Book of Managing People is a resource that solves problems--a reference with solid suggestions and ideas.

Managing People Jane Weightman, 2004 The new IPD core management standards define the essentials for competently managing and developing people, and are compatible with an N/SVQ at level 4 in management. This book offers an introduction to working with people.

Managing People Michael Armstrong, 1998 Armstrong looks at the role and responsibility of the line manager as a personnel manager, covering topics such as employee development, performance management, health and safety issues, and

the legal framework.

Managing People at Work Dale S. Beach, 1975

Managing People at Work John Wallace Hunt, 1979

The Truth About Managing People Stephen Robbins, 2012-10-09 In the Third Edition of the bestselling book, *The Truth About Managing People*, bestselling author Stephen Robbins shares even more proven principles for handling virtually every management challenge. Robbins delivers 61 real solutions for the make-or-break problems faced by every manager. Readers will learn how to overcome the true obstacles to teamwork; why too much communication can be as dangerous as too little; how to improve your hiring and employee evaluations; how to heal layoff survivor sickness; how to manage a diverse culture; and ways to lead effectively in a digital world. New truths include: how to nurture friendly employees, forget about age stereotypes, first impressions count, be a good citizen, techniques for managing a diverse age group, and ethical leadership among others.

The Truth About Managing People Stephen P. Robbins, 2014-12-08 Discover today's quick, practical, proven guide to overcoming killer management problems and succeeding brilliantly as a leader! Unlike other management books, *The Truth About Managing People*, Fourth Edition is 100% practical and completely based on tested evidence, not mere anecdote or opinion. Top management author Stephen P. Robbins has distilled thousands of research studies, meta-analyses, and Big Data investigations into a set of 63 proven, tested solutions for today's make-or-break management challenges. Each solution is presented quickly and concisely, in just 2-3 pages, so you can absorb them fast, and use them immediately. Robbins' fully updated truths cover every key aspect of management, including hiring the right people and building winning teams; designing high-productivity jobs and rewarding the right behaviors; managing diversity, change, conflict, turnover, and staff cuts; overcoming self-serving bias, groupthink, and digital distractions, and much more. This edition adds nine all-new chapters, covering the crucial importance of people skills, building emotional intelligence, loyalty expectations, employee engagement and mentoring, managing face-to-face vs. virtual teams, overcoming the downsides of teams, handling unacceptable workplace behavior, promoting creativity and innovation, and more. Whatever your management role, Robbins has compiled indispensable practical truths you can and will apply, every single day.

Managing People is Like Herding Cats Warren G. Bennis, 1997 Cats of course, won't be herded. And the most successful organizations in the 21st Century won't be managed -- they'll be led. The answer to America's current leadership crisis is leaders (not managers) who recognize that the only capital that really counts is human capital. And whether readers are looking for a leader or looking to be a better one, Warren knows what it takes. In answer to the leadership crisis, Bennis offers insight into developing leaders and their competencies, by explaining ten traits of dynamic leaders, and how these leaders constantly reinvent themselves. The 21st century will require leaders who can inspire and orchestrate change rather

than impose it or simply react to it. The section on Leading Change will, in itself, make this a must-have book.

Managing People Ann Parkinson, Richard McBain, 2014

Managing People Robert Heller, 1999 This book is intended for those in - or aspiring to - a position of responsibility, this book provides practical techniques for dealing with people. The charts and flow diagrams explore different options for action and provide useful examples. Within each volume there are exercises and questionnaires which encourage self-assessment and analysis to improve management skills. Checklists and points to remember offer practical guidelines for achieving the best results.

How to Manage People Michael Armstrong, 2008 *How to Manage People* is a practical new book from bestselling author Michael Armstrong. A distillation of all his knowledge and experience, it provides advice to managers and team leaders on how to manage people in their teams - getting the best results from them and dealing with any people problems that may arise. Many managers have to do their job without HR advice and this book is particularly designed to meet their needs. It covers every aspect that involves getting things done through people, including: leadership, motivating people, team building, delegating, interviewing, managing performance, developing and rewarding people, managing change and handling people problems. Concise yet comprehensive, *How to Manage People* provides vital support for every front line manager and should be essential reading for anyone who wants to get the best results from their staff.

Skills of Management and Leadership W. David Rees, Christine Porter, 2017-09-16 This core textbook, co-authored by two experienced academics who have also worked in industry and consultancy, is a concise introductory text focusing on the core skills of managing people in organisations. With a strong emphasis on people management, it addresses the needs of those in managerial and leadership roles, and identifies the skills needed to handle the growing range of managerial responsibilities such as prioritization, delegation, disciplinary and performance handling, and negotiation. Packed with real-life examples of management in practice, this text explores the key original concepts of the managerial escalator, the hybrid manager and the managerial gap. The book's extensive range of pedagogical features, found throughout each chapter, alongside the text's clear and accessible style, provides students with a step-by-step guide through such essential themes as motivation, communication, recruitment and selection, development, negotiating skills and workplace counselling. This is the ideal introductory text for undergraduate and postgraduate management students, as well as for those in the workplace who are likely to acquire managerial responsibility.

Managing People in the 21st Century Eric W. Swenson, 2004 Management styles have changed dramatically over the past century. In this insightful, often irreverent book, a veteran manager talks about these changes and how managers and supervisors need to tailor their own styles to those of their team. Educators and trainers teach prospective managers how to manage a process or a budget. But left in the dark is how to manage people-and in the end, your success as a manager

depends on how well you manage others. The author makes a case for Consensus Management, which provides strong leadership and directions while allowing employees to participate in the decision-making process.

The Truth About Managing People...And Nothing But the Truth Stephen P. Robbins,2003-06-11 This isn't just someone's opinion...It's the first, definitive, evidence-based guide to effective management. In *The Truth About Managing People...and Nothing but the Truth*, Robbins delivers principles you can rely on throughout your entire management career--regardless of your organization, role or title. This is a management book that cuts through the soft opinion and conjecture books that have dominated the business shelves in recent years and shows what management researchers know actually works, or doesn't work, when it comes to managing people. Drawing on the author's 30+ years of research and textbook writing experience, Robbins has distilled the results of thousands of research studies on human behavior into over 60 proven truths that can transform how you manage people--and the results that are achieved. The author provides guidance to you organized around key, human-behavior-related problem areas that managers face (hiring, motivation, leadership, communication, team building, conflict management, job design, evaluating performance and coping with change), along with guidance to help you apply the information and improve your managerial effectiveness.

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